

WINDOW Visitation Center

PO Box 739

Hinckley MN 55037

320-384-6638

FAX 320-384-6124

Inclement Weather Policy December 2008

The WINDOW Visitation Center believes the safety of all children shall take precedence over any existing visitation or exchange schedule. Transporting children during severe weather endangers their health and well-being. Therefore, WINDOW has adopted the following policy.

On school days, if the home school district of the child or the Hinckley/Finlayson school district is closed, the visitation center will be closed as well. All visitations will be cancelled and rescheduled in accordance with client availability and in adherence to court directions. Additionally, for safe exchanges, if the school district where the non-custodial parent resides is closed, the exchange will be postponed until it is safe for the child to travel. For postponed safe exchanges, we will work with both parents to establish a time for the exchange after the weather has improved.

On non-school days and weekends, the center will be closed due to inclement weather at the discretion of the director. Clients will be notified by phone of closures as early as possible to avoid unnecessary travel. If either parent decides that travel in their area will potentially endanger their child, the parent can call the center to postpone the exchange or reschedule the visitation.

Please call **320-384-6638** as soon as possible if you believe it is in your child's best interest to postpone or reschedule. This number will ring directly to a staff cell phone and they will be able to assist you immediately. Please do not call WINDOW's main number after hours and on weekends as this number forwards to the shelter in St. Cloud and they will not have any information about your visit or exchange.